

## GUIDELINES FOR INSTALLATION OF CAR PARK BOLLARDS

The Owners Corporation will not unreasonably withhold approval for Owners to have car park bollards installed within their privately owned lots, so long as the bollards meet the criteria set out below.

The bollard must be a **“Fold Down Bollard”** (Model no: FD150, pictured below – This is the type of bollard installed in the car wash and loading bays) or another type approved by the Executive Committee.



The fold down bollard has been designed for vehicle access control and parking space protection. In the upright position it stands 800mm high with a broad face of 150mm wide for greater visibility. In the lay-flat position it is only 80mm high, allowing vehicles to drive over it without fouling. It comes complete with fixings and padlock.

The fold down bollard is available from a number of suppliers, however, the following company has previously been used by residents for supply and installation:

Company: Traffic Safety Systems  
Phone: 1300 807 525  
Email: [sales@trafficsafety.com.au](mailto:sales@trafficsafety.com.au)  
Web site: <http://www.trafficsafety.com.au/>

Bollards installed in the Monument car park must be safety yellow in colour. The optional reflective sign face (with upward pointing red and yellow arrows) must not be applied.

The fold down bollard must be installed in 750mm deep into the parking space measured from the line separating the driveway from the space, and an even distance from the two side lines of the space.

**Bollards must not be installed prior to receiving written approval from the Owners Corporation.** To request approval for the installation of the fold down bollard please complete and submit the attached form. Note that only an Owner or their legal representative can make this request; tenants are not permitted to do this and should contact their real estate agent and/or landlord.

# MONUMENT

## REQUEST FOR PERMISSION TO INSTALL CAR PARK BOLLARDS

I wish to seek approval from the Owners Corporation to install a fold down parking bollard(s) within \_\_\_\_\_ (*insert number*) of my private parking space(s). I will adhere to the criteria specified in the "Guidelines for Installation of Car Park Bollards" document.

Apartment no.		Lot no.	
Name (Must be the Owner or legal representative)			
Email address			
Contact phone nos.		Does the lot include tandem car spaces? (Circle one)	Yes / No (If "Yes", you must provide details of the proposed installation below)
Additional details / information to be considered by the Executive Committee			
Signature		Date	

Please scan and email the completed form to [stratamanager@themonument.com.au](mailto:stratamanager@themonument.com.au). Alternatively, please fax/mail the form to the Strata Manager using the contact details provided on the Monument website ([www.themonument.com.au](http://www.themonument.com.au)).

The Strata Manager will table your request at the next Executive Committee Meeting and you will receive written notification once a decision has been made.