

MONUMENT

REQUEST FOR PERMISSION TO INSTALL FLY SCREENS

Owner's name	Apartment and Lot number
Contact telephone number	Email address
Window or door for installation	Intended type and method of installation
Proposed colour of frame	Proposed colour of screen
Installation company	
Installation date	Installation time (must be between the hours of 9:00am and 5:00pm, Monday - Friday)
Will the installation involve removal and/or replacement of sliding door handles or other alterations to Common Property? YES / NO If Yes please provide details.	
Additional details for consideration of the Executive Committee	
Owner confirms they have reviewed the guidelines for installation of fly screens YES / NO	
Owner's Signature	Date

Please scan and email the completed form to stratamanager@themonument.com.au. Alternatively, please fax/mail the form to the Strata Manager using the contact details provided on the Monument website (www.themonument.com.au).

The Strata Manager will table your request at the next Executive Committee Meeting and you will receive written notification once a decision has been made.

OFFICE USE ONLY

Date form received _____

Request accepted and scheduled for next EC meeting on _____

Additional notes/comments _____

20 PELICAN STREET SURRY HILLS NSW 2010

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